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CHAD A ROCHE
CLERK OF THE SUPERIOR COURT
BY _____
DEPUTY

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2014 MAY 15 AM 10:41

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF PINAL

IN THE MATTER OF
DESIGNATION OF CHIEF
CLERK FOR THE MARICOPA
JUSTICE/MAGISTRATE COURTS

ADMINISTRATIVE ORDER

NO. 2014-00015

WHEREAS, the Presiding Judge of the Superior Court of Arizona, in and for Pinal County, is the chief executive officer of the courts and has administrative authority over the courts in Pinal County, and pursuant to Supreme Court Administrative Order 2014-10

IT IS HEREBY ORDERED effective immediately, designating Ms Denise LeDoux as the Chief Clerk of the Maricopa Justice/Magistrate Court.

ACCORDINGLY, Ms. LeDoux has the authority to:

Manage personnel at the court including assignment of duties and/or responsibilities;

Implement policies and procedures for the maintenance, filing, storage and retrieval of any and all court document/files;

Implement policies and procedures for case management, including case processing, calendaring, scheduling of hearings and issuance of warrants;

Ensure compliance with all MAS

Identify training issues and direct staff on any continued training

Any other duties and responsibilities as authorized by the Presiding Judge

IT IS FURTHER ORDERED that Administrative Order No. 2014-0002 is now rescinded.

DATED this 15th day of May, 2014

**HONORABLE STEPHEN F MCCARVILLE
PRESIDING JUDGE**

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Original: Filed with the Clerk of the Superior Court
Copies To: Superior Court Judges
Roger Valdez, Presiding Justice of the Peace
Scott Sulley, Justice of the Peace
Jennifer Jones, AOC
Denise LeDoux, Chief Clerk
Karna Buckner, Acting Chief Clerk
Court Administration
Richard Wintery, Chief Criminal Deputy County Attorney
Victims Assistance Program
Steve Vilhauer, Chief Deputy Clerk of the Court
Odette Apodace, Operations Director