

IN THE SUPERIOR COURT OF ARIZONA
IN AND FOR THE COUNTY OF PINAL

FILED
AMANDA STANFORD
CLERK OF SUPERIOR COURT
2018 JAN 29 PM 3:25
BY MM
DEPUTY

IN THE MATTER OF RESCINDING)
A.O. 2005-37 AND ESTABLISHING)
THE PINAL COUNTY SUPERIOR)
COURT COJET COMMITTEE)

ADMINISTRATIVE ORDER

NO. 2018-00003

WHEREAS, all judicial employees are required, pursuant to Arizona Code of Judicial Administration 1-302, to obtain 16 hours of in-service training annually; and

WHEREAS, Pinal County Superior Court Administration is responsible to coordinate and report all judicial employees' compliance with Arizona Code of Judicial Administration 1-302; and

WHEREAS, the Justice and Municipal Courts, and each department within Pinal County Superior Court, all have an employee designated as a Local Training Coordinator;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Pinal County COJET Committee is established for purposes of coordinating and facilitating various training opportunities throughout the calendar year; and

That the PCSC COJET Committee will be chaired and function under the auspices and directives of Pinal County Superior Court Administration; and

That each of the below listed departments must name and provide a training coordinator, or other designated employee, to serve on, and actively contribute to, the Pinal County COJET Committee within thirty days of this date:

- Pinal County Superior Court Administration
- Pinal County Juvenile Court Services
- Pinal County Adult Probation
- Pinal County Clerk of Superior Court
- Pinal County Conciliation Court
- Pinal County Justice Courts (1)
- Pinal County Municipal Courts (1)

The purpose of the committee is to ensure adequate training is offered to all employees throughout the year. The committee ensure that a minimum of six hours of "live" training is offered prior to the annual Pinal County Superior Court COJET conference, facilitate the annual Pinal County COJET Conference and also ensure that

an additional six hours of "live" training is offered prior to December 31st of the COJET reporting year; and

All staff are solely responsible for ensuring their compliance with the Arizona Code of Judicial Administration 1-302 and reporting said compliance to the Designated Training Coordinator by no later than December 31st of each calendar year; and

Failure to obtain the necessary training hours as outlined in ACJA 1-302 is grounds for disciplinary measures up to and including termination.

DATED this 29th day of January, 2018.



**Stéphen F. McCarville,
Presiding Judge**

Copies to:

All Superior Court Judges
All Limited Jurisdiction Judges
Amanda Stanford, Clerk of Court
Denise Smith, Juvenile Court Services
Rod McKone, Adult Probation
Tracy McElroy, Conciliation Court Director
Todd D. Zweig, Court Administrator