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IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

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IN AND FOR THE COUNTY OF PINAL

IN THE MATTER OF ESTABLISHING A)	
SUPERIOR COURT TECHNOLOGY)	ADMINISTRATIVE ORDER
GOVERNANCE BOARD, CHARTER AND)	
INFORMATION RESOURCES MANAGER)	
<u>FOR THE JUDICIAL BRANCH</u>)	2020 - <u>00014</u>

WHEREAS, the Presiding Judge of the Superior Court of Arizona in and for Pinal County is the Chief Judicial Executive Officer of the County and has administrative supervision over all courts in Pinal County pursuant to Article VI of the Arizona Constitution and Arizona Supreme Court Administrative Order No. 2017-79; and

WHEREAS, the Presiding Judge has administrative supervision and the authority to prescribe the powers and duties of the clerk of the court, in addition to those prescribed by law; and

WHEREAS, the Court's vision is to further enhance administrative integration and efficient operation of the Judicial Branch in Pinal County through the use and expansion of Information Technology (IT) staff resources and services to the Superior Court, Clerk of Superior Court, Adult Probation, Juvenile Court Services/Detention, Conciliation Court Services, and Justice and Municipal Courts to better serve the citizens of Pinal County; and

WHEREAS, the Presiding Judge, Clerk of the Court and other Court Leadership have determined that a technology and resources governing body within the courts is appropriate and necessary to provide efficient delivery of court services in Pinal County and that a central point of contact in reference to information technology and resources is essential.

Good cause appearing,

NOW, THEREFORE IT IS HEREBY ORDERED, that having completed their mission and objectives, the *Committee on Information Technology and Resources in the Judicial Branch in Pinal County* is hereby disbanded and the *Technology Governance Board* (TGB) and Charter be adopted and will serve as the technology governing and policy making body for the Superior Court, Clerk of the Court and other court departments. Membership is by virtue of position and is reflected in Appendix A of this Administrative Order. The TGB chair has the authority to create subcommittees as necessary and shall meet on a minimum of a quarterly basis.

IT IS FURTHER ORDERED that for Information Systems and Technology purposes, the Court's Information Technology Project Manager, located in Court Administration, shall have the responsibility and authority to direct operational and strategic tasks within the Judicial Branch Information Systems and Technology.

Dated this 14 day of February, 2020.



Honorable Stephen F. McCarville
Presiding Judge

Original: Filed with the Clerk
Copies To: Amanda Stanford, Clerk of the Court
Rod McKone, Chief Adult Probation Officer
Denise Smith, Juvenile Court Services Director
Tracy McElroy, Conciliation Court Director
Todd D. Zweig, Court Administrator
Steve Frazier, Information Technology Director

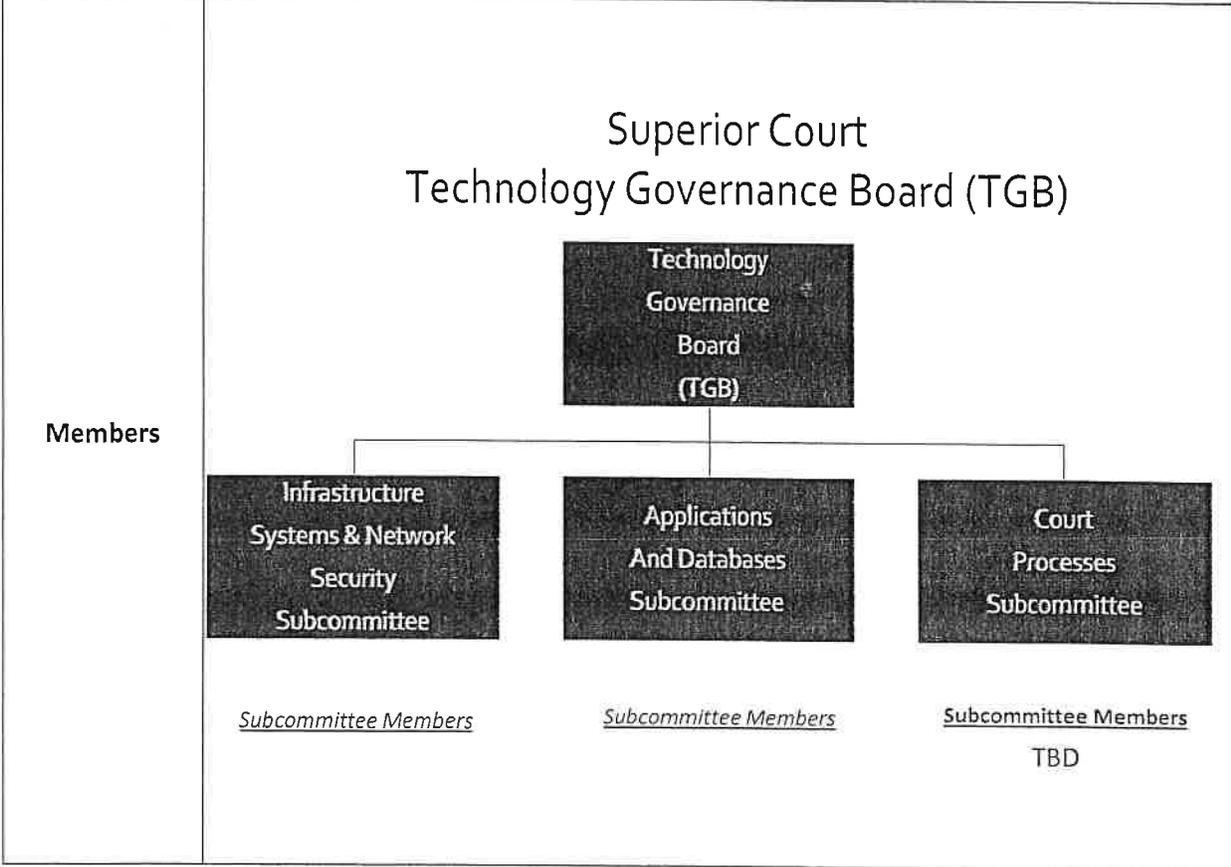


Superior Court Technology Governance Board Charter

<p>Purpose</p>	<p>The Superior Court Technology Governance Board (TGB) will operate in an oversight capacity with regards to information technology collaboration across Pinal County's varied Court business functions. Key stake holders include the Judiciary, Court Administration, the Clerk of the Court, and the Arizona Administrative Office of the Courts (AOC). Pinal County Superior Court's TGB will operate under the following assumptions -</p> <ul style="list-style-type: none">• Provide oversight for Superior Court technology decisions that have a cross departmental impact. Oversight directives will derive from state statutes, Judicial Branch mandates & directions, federal guidelines, administrative orders, mandated legislative changes, local automation initiatives and AOC policies.• Establish security and operational standards based on Judicial branch standards, industry standards, local requirements and/or AOC guidelines.• Consider recommendations that impact funding, infrastructure, integration, and conformance to Commission on Technology enterprise architecture standards.• Consider recommendations that impact the court's work flow – specifically as it relates to new or modified automation.• Oversee the activities of the TGB established advisory subcommittees.• Coördinate and encourage collaboration between County organizations to streamline processes, reduce redundancy, and improve productivity.• Oversee conformance to established standards.
<p>Objectives</p>	<ul style="list-style-type: none">• Ensure technology plans are aligned with Judicial Branch strategic initiatives and directions, Arizona law, federal mandate, administrative order, local automation goals and/or AOC strategic initiatives.• Ensure funding decisions are vetted and prioritized based on short/long term goals & mandates, projected VOI and revenue forecasts when applicable.• Ensure projects are prioritized based on Commission on Technology Strategic priorities, legislative directives, state/federal/local mandates, local strategic goals, the discovery of operational efficiencies, security risks and/or AOC directives.• Ensure recommendations that impact court processes have the appropriate input from impacted groups.

Committees	<p>The TGB will establish and oversee advisory subcommittees. Each committee is charged with operational continuity, conformance to ARS/federal mandate/administrative orders, automation and technology policies. Recommended technology or process changes must adhere to short and long-term objectives that conform to mandates that impact the Court.</p> <p><i>Initial sub-committee recommendations:</i></p> <ul style="list-style-type: none"> • Infrastructure, Systems & Network Security • Applications and Databases • Court Processes
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Schedule	Meet at least quarterly and more often as needed.
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APPENDIX A

Technology Governance Board

Honorable Stephen F. McCarville - Chair Presiding Superior Court Judge	Honorable Delia R. Neal Superior Court Judge
Amanda Stanford Clerk of the Court	Todd D. Zweig Superior Court Administrator
Karl Heckart CIO, Arizona Supreme Court	Tracy McElroy Director, Conciliation Court Services
Rod McKone Chief Adult Probation Officer	Denise Smith Director, Juvenile Court Services
Steve Frazier – Advisory Member Director, Pinal County IT	Stephen Baird – Advisory Member Superior Court IT

Court Processes - Subcommittee

(Membership tbd)

Infrastructure Systems and Network Security – Subcommittee

(when needed)

Applications and Databases – Subcommittee

(when needed)