

CLERK OF THE SUPERIOR COURT PINAL COUNTY

971 N Jason Lopez Cir Bldg A
Florence, Az. 85132

Phone: 520-509-3555
Toll Free: 888-431-1311

Instructions for Obtaining a Marriage License by Mail

- Use the following instructions to complete the application and affidavit:
 - Complete the online marriage license application form; the names on the application **must match exactly** the IDs used to obtain the license; then print the application
 - Complete the marriage license affidavit by filling in the following information:
 - Name of first and second applicant in spaces provided; names **must match exactly** as on the application and the ID used
 - Then hit “Select” and choose whether first applicant is groom, bride, or spouse; this will show on your marriage license
 - Then provide name of first applicant in the next two spaces, matching exactly application and ID used
 - Then provide age
 - Then provide address
 - Then provide the same information for the second applicant
 - Then print the affidavit, and sign it (**original signatures are required**)
 - Make photocopies of the front of your valid government photo ID (driver’s license, state ID, passport, etc.)
 - Return the application, affidavit and copies of your ID’s via email or mail as noted below; and please include in your e-mail, or on a coversheet a good time of the day to reach you by phone during normal business hours (8AM to 5PM, Mon thru Fri)
 - Email: pinalfilings@courts.az.gov, or
 - Mail: Pinal County Clerk of the Superior Court
P.O. Box 2730
Florence, Az. 85132
- Once your application is received, we will contact you within 2 business days at the phone number you listed on the application.
- At that time, we will ask for your Social Security numbers, DOB, and payment. We accept Visa, MasterCard and American Express.
- Fees are \$83.00 for the marriage license, and an additional \$30.50 if you want to prepay for a certified copy of the license to be mailed back to you after the license is recorded.
- After receiving payment, the license will be mailed within two business days via USPS-certified mail and you will need to sign for it. A copy of your receipt will be included.

Please contact us at the above listed phone numbers if you have any questions.

**CLERK OF THE ARIZONA SUPERIOR COURT
IN AND FOR THE COUNTY OF PINAL**

IN THE MATTER OF THE APPLICATION OF:

Name 1

And

Name 2

FOR A LICENSE TO MARRY

**AFFIDAVIT FOR
MARRIAGE LICENSE**

Select: Bride Groom Spouse
STATE OF ARIZONA County of Pinal

I, _____ do swear and affirm that
is my true name. That my age is _____ years; that I have provided my social security number to the Clerk of
Superior Court and that it will be maintained confidentially according to provisions of A.R.S. 25-121C ;
that I reside at _____

that we meet the requirements to marry as outlined in A.R.S. 25-101; that I understand that information
on sexually transmitted diseases is available from the County Health Department on request and that
these diseases may be transmitted to my unborn children.

Signature: _____

Affirmed by me this _____ day of _____ (Month, Year)

Rebecca Padilla
Clerk of the Superior Court

Select: Bride Groom Spouse
STATE OF ARIZONA
County of Pinal

I, _____, do swear or affirm that:
is my true name; that my age is _____ years; that I have provided my social security number to the Clerk of
Superior Court and that it will be maintained confidentially according to provisions of A.R.S. 25-121C;
that I reside at _____

that we meet the requirements to marry as outlined in A.R.S. 25-101; that I understand that information on
sexually transmitted diseases is available from the County Health Department on request and that these
diseases may be transmitted to my unborn children.

Signature: _____

Affirmed by me this _____ day of _____ (Month, Year)

Rebecca Padilla
Clerk of the Superior Court

License # _____