

# MOTION AND ORDER TO CONTINUE

## WHEN FILING A MOTION AND ORDER TO CONTINUE THE FOLLOWING IS REQUIRED:

1. A motion and order to continue should be submitted at least 2-3 weeks prior to your court hearing.
2. Please complete both forms in black ink only.
3. Once forms are completed, date and sign the form.
4. After dating and signing the form, you will make a copy of both the motion and order to continue for your records and copies for all parties involved in your case.
5. You will bring the original and all copies of the motion and order to continue to the court for filing.
6. You will also bring **(2) self-addressed stamped envelopes**. One envelope will be addressed to you and the other envelope will be addressed to the other party involved in the case. *If there are any additional parties involved, please provide self-addressed stamped envelopes for those parties as well.*

The motion and order to continue will be sent to the Judge for review. The Judge will review the motion, if approved the Judge will sign the order granting the continuance and reschedule the hearing to a following date. Copies of the order to continue will be mailed to all parties in the envelopes provided by the party filing.

Name of Person Filing: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number (if applicable) \_\_\_\_\_  
 Representing Self (No Attorney) or  Represented by Attorney  
If Attorney, Bar Number: \_\_\_\_\_

**SUPERIOR COURT OF ARIZONA  
PINAL COUNTY**

\_\_\_\_\_  
Name of Petitioner

CASE NUMBER: \_\_\_\_\_

**MOTION TO CONTINUE**

\_\_\_\_\_  
Name of Respondent

HONORABLE: \_\_\_\_\_

This hearing is scheduled for \_\_\_\_\_.

I motion to continue this case because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(SIGNATURE OF REQUESTING PARTY)

**SUPERIOR COURT OF ARIZONA  
PINAL COUNTY**

\_\_\_\_\_  
**Name of Petitioner**

**CASE NUMBER:** \_\_\_\_\_

**ORDER TO CONTINUE**

\_\_\_\_\_  
**Name of Respondent**

**HONORABLE:** \_\_\_\_\_

The Court having reviewed the *“Motion to Continue,”* and good cause appearing,

**IT IS HEREBY ORDERED** granting *“Motion to Continue.”*

**OTHER ORDERS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DONE IN OPEN COURT:** \_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**JUDGE OR COURT COMMISSIONER**