

PETITION TO ESTABLISH CHILD LEGAL DECISION-MAKING, PARENTING TIME AND CHILD SUPPORT

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1. Petition to Establish ** (requires a notary)
2. Family Court Coversheet **
3. Confidential Sensitive Data Form
4. Affidavit Regarding Minor Children ** (requires a notary)
5. Parenting Plan for Joint or Sole Legal Decision-Making**
6. Summons **

Forms for future use:

7. Order for Child Legal Decision-Making and Parenting Time (Only) or Child Legal Decision-Making, Parenting Time and Child Support

FEES

WHEN FILING

Originals get filed with the Clerk's office

** 2 copies get conformed, one for the petitioner and the other for the respondent (Post notarization). A self addressed stamped envelope must be submitted for the mailing of conformed copies.

METHODS OF SERVICE

Acceptance of service

Restricted registered mail

Private process server

Sheriff Officer

Publication (With Court approval after all other methods of service have been exhausted)

SERVICE

Once the respondent is served, the respondent has 20 days to respond if he/she lives in AZ and 30 days if he/she lives out of state.

WITH NO RESPONSE

Petitioner may file an Application and Affidavit for Entry of Default, the respondent then has an additional 10 days to respond. If there is no response after the 10 days, the petitioner may then contact Conciliation Court Services, at 520-866-7349, to set a Default Hearing.

WITH RESPONSE

Based on criteria you may or may not be contacted by mail for scheduling of either an Early Resolution Conference or Resolution Management Conference.

If your case has not been scheduled for the above matters, set for a hearing or trial, and neither party has filed a Motion to Set within 120 days of filing the petition – your case could be dismissed due to inactivity.

RESPONSE FORMS