

PINAL COUNTY PROOF OF AUTHORITY

INFORMATION:

This form provides a method for obtaining possession of personal property or transferring Arizona real property of a non-Arizona resident decedent, without commencing an ancillary probate or appointment proceeding.

A.R.S. § 14-4204 requires that certified copies of the appointment of the foreign personal representative, letters of appointment and any official bond required by Chapter 3 of the Probate Code, be filed with the Clerk of Superior Court.

The Proof of Authority shall also be filed with the aforementioned documents. It should be noted that if the will waives the bond, or at least the bond with respect to Arizona assets, no bond would be required. However, if bond is required, the amount of the bond must equal the value of all property of the decedent in Arizona OR the amount of bond posted in the state of domicile of the decedent.

Once the foreign personal representative has complied with A.R.S. § 14-4204, he/she may exercise, as to assets in Arizona, all powers of a local personal representative without further appointment and may maintain actions and proceedings in this state, subject to any conditions generally imposed upon non-resident parties. A.R.S. § 14-4205

The power described above may be exercised only if no administration or application therefore is pending in this state. An application or petition for local administration in Arizona terminates the power of the foreign personal representative to act under A.R.S. § 14-4205, except as otherwise provided in A.R.S. § 14-4206, which also sets forth additional exceptions which apply to these procedures.

You must pay a filing fee and a certification fee upon filing the Proof of Authority. Please refer to our fee schedule at www.coscpinalcountyaz.gov/fees.html.

Please take or mail the original and one copy of each of the following documents along with payment to:

FLORENCE: Clerk of the Superior Court
PO Box 2730
971 N Jason Lopez Circle Bldg. A
Florence, AZ 85132

- Proof of Authority
- Certified copy of Letter of Appointment
- Certified copy of Bond (if one was posted)
- Probate Cover Sheet

IMPORTANT INFORMATION, READ CAREFULLY

After the documents are received and filed in with the Clerk of Superior Court, it is your responsibility to prepare a Deed to transfer the property title. If you are unsure how to proceed, you may want to contact the Pinal County Recorder's Office or consult with an attorney. The property title will not be transferred until there is a Deed recorded to transfer the property title.

Name of Person Filing: _____
Mailing Address: _____
City, State, and Zip Code: _____
Day/Evening Phone Number: _____
Representing Self without an attorney

For Clerk's Use Only

SUPERIOR COURT OF ARIZONA PINAL COUNTY

In the Matter of the Estate of:

Case Number: _____

PROOF OF AUTHORITY

Deceased

Pursuant to A.R.S. §14-4204, the undersigned, _____ hereby
alleges as follows:

1. The name, address and daytime telephone number of the domiciliary foreign Personal Representative
is:

Phone number:

2. That the undersigned is the domiciliary foreign Personal Representative for the above Estate in the
State of _____. A certified copy of the undersigned's Appointment
and/or Letter of Appointment is/are attached hereto and filed herewith.

3. That no local Administration or Application or Petition therefore is pending in this State.

4. A. That the undersigned files no bond herewith, as the requirement for bond has been:
(Check one, only if it applies to you)

- waived by the Will. A copy of the Will is filed herewith.
- waived by all of the heirs and devisees. Copy(ies) of waiver(s) is/are filed
herewith.
- waived by Court Order

B. That pursuant to A.R.S. §§14-4204 and 14-3604, the undersigned files a certified copy
of the official bond given in the domiciliary state. (Check only if filing a certified copy of
the bond.)

